

Guidelines for Documentation of a Medical Disability

To qualify for services, a student must provide documentation of disability as determined by a licensed physician and/or certified psychologist or other specialist, e.g., audiologist, optometrist, chiropractor, who is skilled in the diagnosis of such a disability. The documentation must include the following:

- a. Clear statement of diagnosis, and if it substantially limits one or more major life activities such as: walking; seeing; hearing; learning; working.
 - b. Date of diagnosis, including prognosis. Is the condition expected to improve over time, or is it permanent?
 - c. Statement of impact and limitations on academic performance in a university classroom. Include medical history related to current use of medication and the impact of medication on the student's ability to meet the demands of the academic program.
 - d. Recommendations for academic adjustments to compensate for the disability will be considered.
1. Letters of documentation need to be on letterhead, and include the name and title of the practitioner, signature and date.
 2. Some conditions, due to their changing nature, may warrant additional up-dated documentation in the future.
 3. Accommodations are always individually determined. Once the Academic Counseling Office receives documentation, the student has a responsibility to make an appointment with Joy Breeden to discuss his/her eligibility to receive accommodations and appropriate referral for support services.

ALL DOCUMENTATION IS CONFIDENTIAL AND SHOULD BE SUBMITTED TO:

Joy Breeden
UNHM
400 Commercial Street
Manchester, NH 03101
(603) 641-4170 (VOICE/TTY)
(603) 641-4125 (Fax)

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